

Minutes of the meeting of the
Woking JOINT COMMITTEE
 held at 6.00 pm on 26 June 2019
 at Woking Borough Council Civic Offices, Gloucester Square, Woking GU21
 6YL.

These minutes are subject to confirmation by the Committee at its next meeting.

Surrey County Council Members:

- * Ms Ayesha Azad
- Mrs Liz Bowes (Vice-Chairman)
- * Amanda Boote
- Mr Ben Carasco
- * Mr Saj Hussain
- * Mr Will Forster
- * Mr Colin Kemp

Borough / District Members:

- * Cllr David Bittleston (Chairman)
- * Cllr Simon Ashall, Heathlands
- * Cllr Gary Elson
- * Cllr Tahir Aziz, Canalside
- * Cllr Ann-Marie Barker
- * Cllr Graham Chrystie
- Cllr Melanie Whitehand

* In attendance

1/18 OPEN FORUM [Item]

PUBLIC QUESTIONS

The Chair invited members of the public present to ask questions of the Joint Committee.

3 questions were asked as follows:-

1. What can be done to reduce speeds on the Pyrford Road, outside Round and Round the Gardens Nursery?
2. Could the disabled bays in Broadway Woking be relocated as they are unsafe for disabled drivers and are being abused to the detriment of taxi drivers?
3. Could the bus lane through the High Street also be used by Taxi drivers to allow shorter and cheaper fares for users?

The full questions asked and answers given are recorded in Annex A.

ITEM 2

£95 MILLION - HIGHWAYS IMPROVEMENT FUND BID

Central Government awarded £95 million to Woking Borough Council / Surrey County Council to deliver significant highway and rail infrastructure improvements that will unlock 13 future housing development sites.

Cllr Bittleston, as the previous chair, gave a verbal update on the award and what it could potentially mean for the town. A briefing sheet and map of the 13 sites was handed out (Attached as Annex B).

Councillors were pleased to note the awarded bid, which would enable development of sites in the Local Development Framework Core Strategy. The sites formed part of a long term plan and were all subject to planning process. Councillors were particularly pleased that the long term plan was to deliver 42% affordable housing and were keen to ensure that the local housing need was met. It was noted that as central government were paying for the infrastructure, the reduction in delivery costs could mean the Council could insist on affordable homes. Although some concerns were raised about the number of housing sites, it was recognised that the bid would give potential to deliver housing in the town and would, in effect, protect the green belt.

Concerns were raised about the effects on small businesses to the south of the railway line and it was confirmed that they would be involved in conversations. Woking Borough Council have a proven track record of looking after small businesses.

The process now is that Surrey County Council would need to accept the offer of funding. Woking Borough Council would then need to decide how best to move this forward. The Joint Committee suggested that a task group might be a good idea and this would be put forward.

2/18 ELECTION OF CHAIRMAN [Item 1]

Cllr Ayesha Azad was elected Chair, proposed by Cllr Colin Kemp and seconded by Cllr Simon Ashall.

3/18 APPOINTMENT OF VICE CHAIRMAN [Item 2]

Cllr David Bittleston was elected Vice Chair, nominated by Cllr Ayesha Azad and seconded by Cllr Gary Elson.

4/18 APOLOGIES FOR ABSENCE [Item 3]

Apologies for absence were received from Cllr Ben Carasco, Cllr Melanie Whitehand and Cllr Liz Bowes..

5/18 MINUTES OF PREVIOUS MEETING [Item 4]

The minutes of the last meeting were agreed as a true record of the meeting and were signed by the Chair.

6/18 DECLARATIONS OF INTEREST [Item 5]

There were no declarations of interest made.

7/18 PETITIONS [Item 6]

There were no petitions received.

8/18 WRITTEN PUBLIC QUESTIONS [Item 7]

There were no written public questions received.

9/18 WRITTEN MEMBER QUESTIONS [Item 8]

Three written member questions were received.

Question 1: Cllr Will Forster

Please can the Joint Committee confirm what action has taken in the last year to improve the skate park?

Question 2: Cllr Ann-Marie Barker

What youth provision, by borough ward, is currently being offered in Woking for young people aged 11 years and over, in terms of

- i) number of hours per week
- ii) typical number of young people participating

How does this compare to

- i) A year ago
- ii) 3 years ago
- iii) 5 years ago

Question 3: Cllr Ann-Marie Barker

How is the effectiveness of the school parking patrol evaluated?

The full questions asked and answers given are attached to these minutes.

10/18 ARMED FORCES COVENANT - ANNUAL REPORT [Item 9]

Cannon Peter Bruinvels, Surrey County Council and Zafar Iqbal, Woking Borough Council gave a joint presentation on the work of the Military Covenant both Surrey wide and locally in Woking. The presentation included video clips of military children giving their views on life as a military child.

Zafar outlined the key achievements in Woking Borough over the year, which included:-

- Remember 100 (WW1 100 years)
- Woking Peace Garden
- Freedom March April 2019
- Armed Forces Muslim Association

ITEM 2

- Veteran Hub
- Sandhurst Leadership Challenge
- Brookwood Last Post Association

Members were very interested to see the work being undertaken to ensure equal treatment for serving personnel and their families.

11/18 HIGHWAYS UPDATE [Item 10]

The Committee received a report on progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2019/20 financial year. The report also provided an update on the latest budgetary position for highway schemes and revenue maintenance and relevant topical highways matters.

The Local Committee:

- i) Noted the progress with the ITS highways and developer funded schemes, and revenue funded works for the 2019/20 financial year.
- ii) Noted the budgetary position.
- iii) Noted that a further Highways Update will be brought to the next meeting of this Committee.
- iv) Agreed that a bus stop clearway is introduced on A318 Oyster Lane in the bus layby that is approximately 25m north of the junction with Chertsey Road.
- v) Noted that the intention to construct a toucan crossing on Parvis Road, approximately 42m east of Highfield Road will be advertised in accordance with planning permission previously granted to the development at the "Broadoaks" site adjacent to the A245 Parvis Road.
- vi) Agreed that a notice is advertised in accordance with the Traffic Regulation Act 1984, the effects of which would be to revoke any existing traffic orders necessary, and extend the 30mph speed limit by approximately 50m on the length of the A245 Parvis Road that is currently subject to a 40mph speed limit (as shown in Annex A); and
- vii) Agreed that a notice is advertised in accordance with the Traffic Regulation Act 1984, the effects of which would be to revoke any existing traffic orders necessary, and introduce a 40mph speed limit to the length of the A324 Brookwood Lye Road that is

currently subject to the national speed limit of 60mph (as shown in Annex B); and

viii) Agreed that any objections to the Traffic Regulation Order should be considered and resolved by the Area Team Manager for Highways in consultation with the Chairman and Vice-Chairman of the Joint Committee and the local Divisional Member, and that this issue only be returned to Committee if any objections prove insurmountable; and

ix) Agreed that the Order be made once any objections have been considered and resolved.

Reasons for decisions:

Recommendations (i), (ii) and (iii) are made to enable progression of all highway related schemes and works.

Recommendation (iv) is allow improvement to the bus services that run along Oyster Lane and which use this bus stop.

Recommendation (v) is to allow a toucan crossing to be constructed on Parvis Road, West Byfleet in accordance with previously given planning permission.

Recommendations (vi), (viii) and (ix) are to allow the speed limit change point on Parvis Road to be amended so that the necessary signs do not conflict with the toucan crossing referred to in (iv).

Recommendations (vii), (viii) and (ix) are to allow the speed limit on A324 Brookwood Lye Road to be reduced from 60mph to 40mph.

12/18 COMMUNITY SAFETY FUNDING REPORT [Item 11]

The local committee had a delegated budget of £3,000 for community safety projects in 2019/20. The committee received a report which set out a process to allocate funding to the Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents. The report also provided a progress update on last year's funding.

Woking Joint Committee agreed that:

- (i) The committee's delegated community safety budget of £3000 for 2019/20 be retained by the Surrey County Council Community Partnership Team, on behalf of the Joint Committee, and that the Safer Woking Partnership and/or other local

ITEM 2

organisations be invited to submit proposals for funding that meet the criteria and principles set out in the report.

- (ii) Authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the joint committee and divisional members as appropriate, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated in section 3 of the report.
- (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact achieved.

Reason for decision

To set a process for allocating the committee's delegated community safety budget of £3,000 to local organisations to achieve results.

13/18 TASK GROUPS AND MEMBERSHIP [Item 12]

The Joint Committee received a report that outlined the current task groups and membership and was asked to agree the ongoing terms of reference and membership of these Task Groups.

Working Joint Committee agreed:

- (i) The terms of reference for the following (as set out in Annex 1):
 - a. Health and Wellbeing Task Group
 - b. Community Safety Task Group
 - c. Parking Task Group
 - d. Infrastructure Working Group
- (ii) The County Councillor and Borough Councillor appointments to the following (new appointments in capitals):
 - a. Health and Wellbeing Task Group (up to 2 County and 2 Borough)
Cllr Melanie Whitehand
Cllr SIMON ASHALL
Cllr Deborah Hughes
Ms Ayesha Azad
 - b. Community Safety Task Group (up to 2 County and 2 Borough)
Cllr Deborah Hughes
Cllr SIMON ASHALL
Mr Saj Hussain
Cllr Graham Chrystie
 - c. Parking Task Group (up to 2 County and 2 Borough plus Chairman and Vice Chairman)
Cllr WILL FORSTER (SCC)
Cllr TAHIR AZIZ
Mr Colin Kemp (SCC)
Cllr LIAM LYONS

- d. Infrastructure Working Group (One County, One Borough)
Cllr AYESHA AZAD
Cllr David Bittleston

Reason for decision

The Task Groups enable the Joint Committee to carry out its functions in an efficient and expedient manner.

14/18 DECISION TRACKER [Item 13]

The decision tracker was noted.

15/18 FORWARD PROGRAMME [Item 14]

The forward plan was noted.

Meeting ended at: 8.00 pm

Chairman

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